Date:

The tre (terr out 12) building in a civil reduct	
UNITED STATES DIS	STRICT COURT
District of	
	Civil Action No.
To: (Defendant's name and address)	IL ACTION
A lawsuit has been filed against you.  Within 21 days after service of this summons on you (not are the United States or a United States agency, or an officer or er P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the Federal Rules of Civil Procedure. The answer or motion must whose name and address are:	mployee of the United States described in Fed. R. Civ. the attached complaint or a motion under Rule 12 of
If you fail to respond, judgment by default will be entered You also must file your answer or motion with the court.	I against you for the relief demanded in the complaint.

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any	y)			
was rec	ceived by me on (date)		·			
	☐ I personally served the summons on the individual at (place)					
		on (date)		; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	, a person of suitable age and discretion who resides there,					
	on (date), and mailed a copy to the individual's last known address; or, I served the summons on (name of individual),					
	designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the summons unexecuted because				; or	
	☐ Other ( <i>specify</i> ):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:		_				
		Server's signature				
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc: